

CCCP Communiqué

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Issue 1
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Project Overview

Community Climate Change Project (CCCP) is an adaptation project that aims at enhancing the capacity of selected communities to increase their resilience to the adverse impacts of climate change.

Climate change is the biggest global threat to humanity in the 21st century. Bangladesh is one of the most vulnerable countries in the world facing the potential impacts of climate change. With an understanding of the nature and magnitude of the adverse impacts of climate change and the efforts required to enhance resilience, the Government of Bangladesh (GoB) adopted Bangladesh Climate Change Strategy and Action Plan (BCCSAP) in 2009. A multi-donor trust fund, known as “Bangladesh Climate Change Resilience Fund (BCCRF)”, was established to implement the strategy and action plan. As of today, BCCRF has attracted around US\$190 million (initially it was US\$125 million) from the bilateral development partners (United Kingdom, European Union, Sweden, USA, Australia, Switzerland and Denmark). Ninety percent of the available fund will be allocated to public sector projects, while 10 percent will be channeled through NGOs for

community level climate actions through a different project titled ‘Community Climate Change Project (CCCP)’. The Governing Council of BCCRF entrusted Palli Karma-Sahayak Foundation (PKSF) to implement the community-level climate change adaptation activities through CCCP. On behalf of the contributing Development Partners and in consultation with the Government of Bangladesh (GoB), the World Bank (WB) ensures the fiduciary management of the fund.

CCCP has its own Operational Manual (OM), Environmental Management Framework (EMF), Social Management Framework (SMF), Procurement Guideline and Monitoring and Evaluation Manual. Throughout the project, every NGO has to work as per the guidelines of these manuals. PKSF has established a Project Management Unit (PMU) in its own premises to manage the activities of CCCP. 12 officers are currently working in this unit.

KEY DATES

Aug 6, 2012	Signing ceremony of Grant Agreement between the WB and the GoB and project agreement between PKSF and WB
Sep 24, 2012	Subsidiary Grant Agreement between PKSF and the GoB
Nov 17, 2012	CCCP Launching Ceremony
Nov 17, 2012	Call for Project Concept Note (PCN)
Dec 8, 2012	CCCP received 496 PCNs from different NGOs
Dec 12, 2012	Project made effective by WB
Mar 30, 2013	Call for Detailed Project Proposal from 30 NGOs
Jul 21, 2013	Sub-project Grant Agreement Signing Ceremony
Dec 31, 2016	Project completion

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GRANT management

Initially, CCCP's total budget is US\$12.5 million and the duration of the project is till December 2016. The project concentrates on work in the flood, drought and salinity affected vulnerable areas. CCCP will provide sub-grants to NGOs to implement sub-projects focusing on community-based climate change adaptation activities based on the BCCSAP. The budgetary limits of the sub-projects would be US\$ 20,000 to US\$ 1 million.

Every NGO has to meet some criteria to be eligible for implementing the sub-projects under CCCP. The sub-project proposal is required to address at least one of the six thematic pillars of BCCSAP. The concerned NGO must be currently registered with an appropriate government authority; it must provide evidence that it has been active in pro-poor activities in the last five years; it has to prove that it has had an established presence in the targeted area for at least three years and the NGO must have an annual budget of at least US\$150,000 (approximately 1 crore taka) in the last three years. Sub-projects under CCCP undergo screening at two stages: (i) Concept Review Phase & (ii) Proposal Review Phase.

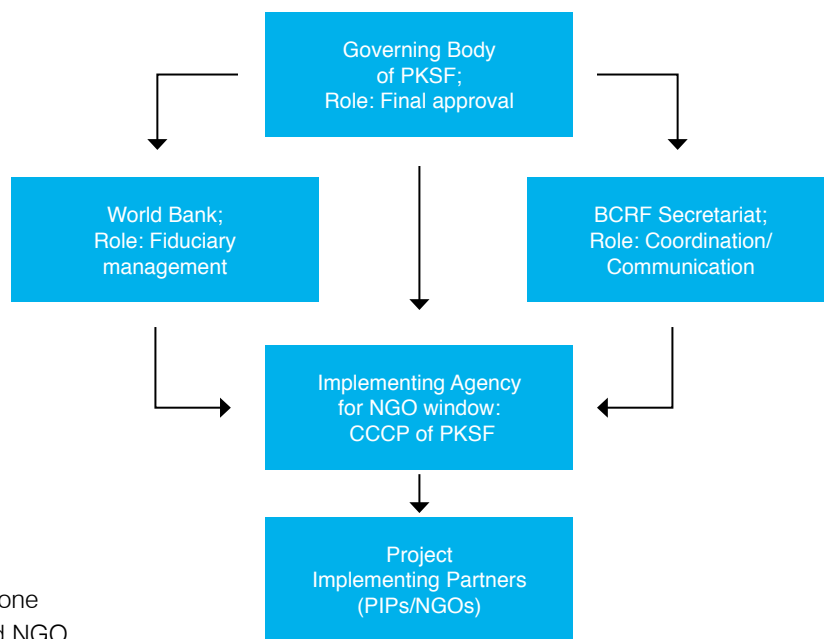


fig: Institutional Arrangement

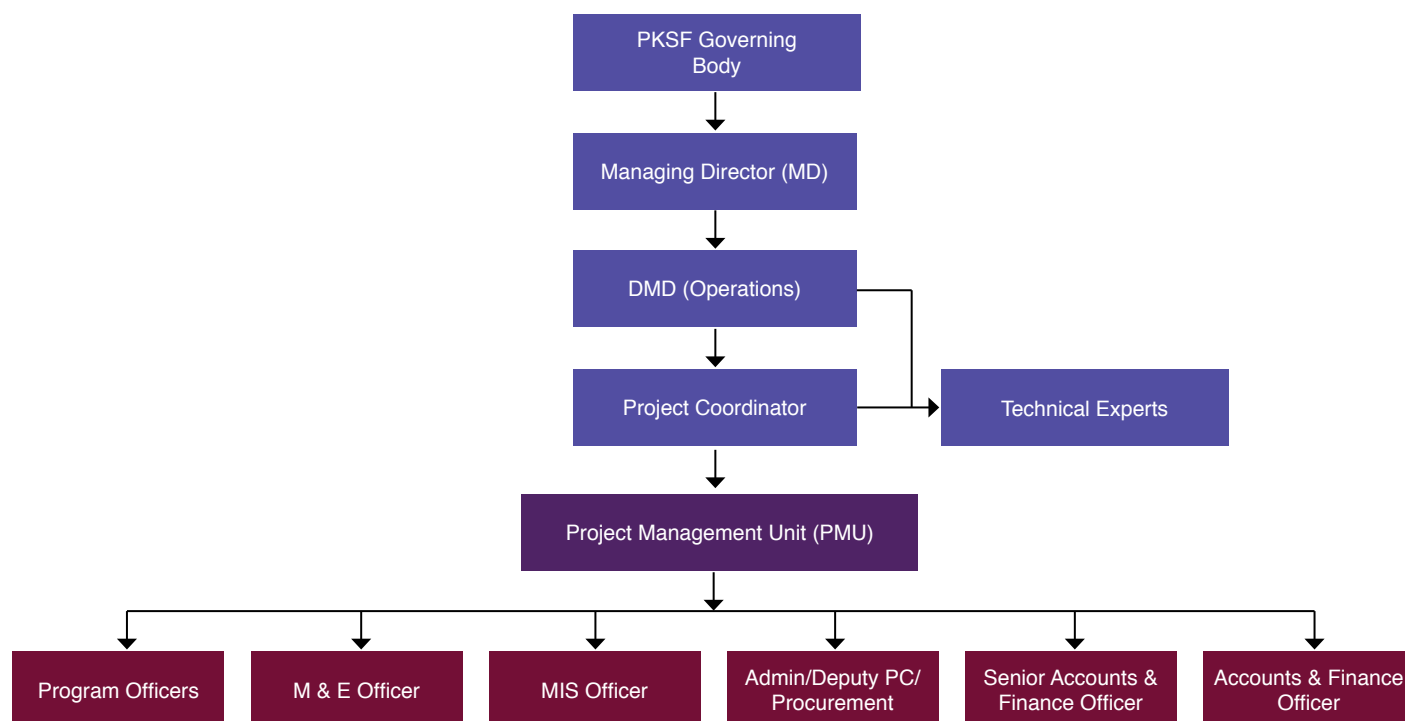


fig: CCCP Organogram-PKS Level

Project implementation procedure

STEP 1

Concept Review Phase

- Call for Project Concept Note (PCN)
Receive PCN and Prepare Data Base
Screening PCN based on required criteria
Prepare a short list of NGOs
Technical guidance and input from TRC

STEP 2

Proposal Review Phase

- Workshop with the selected NGOs
Request for Detailed Project Proposal
Evaluation of the proposals
Technical guidance and input from TRC
Fiduciary Clearance from the World Bank
Approval from Governing Body of PKSF

STEP 3

Implementation of Sub-Projects

- Signing Contract with PIPs
Sub-projects Implementation
Monitoring and Evaluation
Reporting, Research and Publication

Project Tools

Communication with the unsuccessful NGOs

PKSF maintained clarity and transparency in communicating with the unsuccessful NGOs at the PCN stage. Official letters with clear indications as to which particular selection criteria they had not fulfilled had been sent to the NGOs in March 2013.

Client Connection, a web-based fund management tool

Client connection has been established as an online fund disbursement system. It works for CCCP fund management and financial reporting between the World Bank and PKSF. With this WB e-Disbursement, CCCP can request disbursements or provide documentation to support disbursements, review the status of financing agreements and manage project funds, provide procurement related data, access to reference materials on projects and WB policies, etc.

Environmental Management Framework (EMF)

In order to ensure environmental sustainability, a set of principles will be followed during the implementation of sub-projects under CCCP. A package has been developed that consists of three documents- Environmental Assessment Report, Environmental Management Plan (EMP) and Quarterly Environmental Monitoring Format which are the major elements to execute EMF at the field level. Environmental Assessment Report will be developed after the site selection to implement the activities. Each PIP will develop this report with the inclusion of the physical, biological and socio-economic environment. Then PIP will develop an EMP that includes environmental impacts and possible mitigation measures regarding proposed activities. Finally, EMP will be monitored on quarterly basis through environmental monitoring format which has already been developed by the PMU. EMF will follow the relevant environmental policy, act, rule of the government of Bangladesh.

Social Management Framework (SMF)

The Social Management Framework (SMF) is intended to ensure that the selected NGOs prepare and implement the adaptation proposals taking into account the social safeguard requirements. SMF is further supposed to provide guidance about integrating social and gender dimensions of climate change vulnerability into project screening, preparation, and implementation processes. PIP will identify adaptation activities according to the SMF (land use, negative social attributes, integrated social issues and indigenous people's issues). The activities may vary from one sub-project to another and have to follow the guidelines prepared by PMU and need to submit necessary documents before implementation under CCCP. Moreover, PIP should ensure that the target communities, including women and indigenous peoples (depending on sub-project locations), have been consulted about the sub-project as well as selection of the proposed climate change adaptation measures. SMF will be monitored quarterly through social monitoring format which has already been developed by the PMU of CCCP. Any practice under SMF will follow the law of the land as well as World Bank guideline.

Complaint Handling Mechanism (CHM)

The Complaint Handling Mechanism (CHM) is intended for the CCCP, PKSF for handling complaints related to procurement under the sub-projects. The key elements of the complaints handling procedure are prepared to ensure accountability and good governance. In order to comply with the national laws and regulations, CHM shall refer to Sections 29 & 30 of Public Procurement Act (PPA) 2006 and Rules 56, 57, 58, 59 and 60 of the Public Procurement Rules (PPR) 2008.

Achievements & Activities

CCCP launching ceremony

The Launching Ceremony of CCCP was organized at PKSF Bhaban, on Saturday 17 November 2012. Dr. Hasan Mahmud, MP, Hon'ble Minister, Ministry of Environment and Forests (MoEF), Government of the People's Republic of Bangladesh graced the event as the Chief Guest while Ms. Christine Kimes, Acting Country Director, World Bank Bangladesh was present as the Special Guest. Dr. Qazi Kholiquzzaman Ahmad, Chairman of PKSF chaired the ceremony and Dr. Quazi Mesbahuddin Ahmed, Managing Director, PKSF delivered the welcome speech.

Dr. Fazle Rabbi Sadeque Ahmed, Project Coordinator, CCCP, PKSF presented an overview of the project. Over four hundred participants including government officials, representatives

from the development partners, civil society, NGOs, academia, researchers, PKSF officials, journalists and allied



stakeholders took part in the ceremony. A technical session followed by the ceremony. Mr. Aparup Chowdhury, Additional Secretary, MoEF chaired the session. Professor Ainun Nishat, Vice

Chancellor, BRAC University made a presentation on 'Adaptation options in flood-prone areas of Bangladesh'; Dr. M. Asaduzzaman, Ex-Research Director, BIDS spoke on 'Agricultural adaptation in drought-prone areas'; Dr. Fazle Rabbi shared his thoughts on 'Impact of climate change on salinity and probable remedial measures' and Dr. Atiq Rahman, Executive Director, Bangladesh Centre for Advanced Studies delivered a lecture on 'Adaptation in relation to climate-induced displacement' in the technical session.

After CCCP's official launching on 17 November 2012, an announcement for call for proposal for Project Concept Notes (PCNs) from the eligible NGOs was published in four national dailies.

Technical Review Committee

A nine-member Technical Review Committee (TRC) was formed to prescribe the policy and suggestions for assessing the applicability and quality of the proposed concept notes and detailed proposals that have been submitted by the NGOs. The first and second meetings of the TRC were held on 17 February 2013 and 24 June 2013, in PKSF Bhaban. Both the meetings were chaired by the Chairman of the committee Mr. Md. Abdul Karim, Managing Director, PKSF. Mr. Md. Fazlul Kader, Deputy Managing Director (Operations), PKSF

is the Convener of the committee while Dr. Fazle Rabbi Sadeque Ahmed, Project Coordinator, CCCP, PKSF is the

Member Secretary. The members of the committee include globally renowned



climate change experts and researchers like Dr. Ainun Nishat, Vice Chancellor of BRAC University; Dr. M. Asaduzzaman,

Former Research Director, Bangladesh Institute of Development Studies (BIDS) and Dr. Atiq Rahman, Executive Director, Bangladesh Center for Advanced Studies (BCAS). The meetings discussed the feasibility of possible adaptation options such as plinth raising, rain water harvesting, sanitation facilities, improved crop cultivation, installation of deep tube wells, climate proof income generation activities, etc. After incorporating feedbacks of the TRC, the sub-projects

are sent to the World Bank for clearance. Finally, PKSF Governing body approves the sub-projects.

Field visit for NGO Assessment

An action-oriented field visit was conducted from January 22 to 31, 2013. The objective of the field visits was to assess the field level visibility and experience of the NGOs, primarily selected at the project concept note level. Emphasis was put on some criteria at the time of data collection such as the infrastructure status of the organization in the working area, degree of involvement with the community, years of experiences of the organization in the working area, capacity of the organization for implementing the project etc. Based on the field visit reports, the NGOs were shortlisted for submission of detailed project proposal.



Sharing Workshop on Detailed Proposal Format

A brainstorming session with focus on draft project proposal format took place on 20 March 2013 with the representative of World Bank. A daylong workshop followed on 30 March 2013 at PKSf Bhaban with representatives of 30 shortlisted NGOs' (NGOs scoring highest after primary screening and field assessment) for sharing the detail project proposal format and guidelines.

Detailed Project Proposal Revision

As a part of the PIP selection process, representatives of 30 shortlisted NGOs' were invited respectively to present their proposals for discussion with the screening committee and thus matching those with the core objective of CCCP after some minor corrections. PKSf has already finalized 11 NGOs' proposals and the technical aspects of the activities have been approved by the TRC. With the clearance from the World Bank, PKSf's Governing body finally approved the sub-projects.



Internal Technical Review Committee

In order to evaluate the Detailed Project Proposals (DPPs), an eight member internal technical review committee headed by Mr. Fazlul Kader, Deputy Managing Director (Operations), PKSf had been formed. The role of the committee was to match the proposed activities with CCCP's core goals and objectives. Until date, the committee met twice on 5 June 2013 and 30 July 2013.

On 21 July 2013, CCCP awarded the first 3 sub-projects to RDRS Bangladesh, Satkhira Unnayan Sangstha (SUS) and Wave Foundation who will work in the flood, salinity & drought affected areas respectively.

The Community Climate Change Project (CCCP) organized a Sub-Project Grant Agreement Signing Ceremony at PKSF Bhaban, on 21 July 2013. Mr. Md. Abdul Karim, Managing Director, PKSF; Mr. Md.

Mr. Abdul Karim congratulated the NGO representatives for being the pioneers of the project. He expressed his confidence in them and expected their heartiest sincerity to make their respective sub-projects successful. He also mentioned that climate change adaptation project like this one is the first of its kind to be implemented in Bangladesh. He thanked the development partners (United Kingdom, European Union, Sweden, USA, Australia, Switzerland and Denmark), the World Bank and other stakeholders connected with this project for their support at every level.

Mr. Md. Fazlul Kader expressed his anticipation about the first 3 sub-projects as these would be setting the examples at the grassroots level. He congratulated the NGO representatives and reminded them about the transparency and sincerity PKSF expects from them throughout the project. He mentioned that PKSF will maintain zero-tolerance about anything unethical. Besides, he added that the Project Management Unit of CCCP, PKSF will always be ready to provide support and suggestions at every level of the project. So, the NGO representatives would be free to contact anytime they need any help or support. He thanked the Managing Director of PKSF for his gracious presence and support. He thanked Dr. Nadia Sharmin of World Bank for being present at the event and also for her constant guidance and support. He expected the same throughout the project. Finally, he thanked the Project Coordinator Dr. Fazle Rabbi Sadeque Ahmed and the PMU for their determination and hard work.

CCCP Project Coordinator Dr. Fazle Rabbi Sadeque Ahmed congratulated the NGO representatives for being



Sub-Project Grant Agreement Signing Ceremony

Fazlul Kader, Deputy Managing Director (Operations), PKSF; Dr. Jashim Uddin, Deputy Managing Director (Finance and Admin), PKSF; and Mr. Golam Touhid, Deputy Managing Director (Operations), PKSF were present. Dr. Nadia Sharmin, Task Team Leader (CCCP), World Bank was also present during the ceremony along with the NGO representatives concerning the first 3 sub-projects to be awarded. Mr. Md. Fazlul Kader signed the agreements on behalf of PKSF while Dr. Selima Rahman, Executive Director, RDRS; Shekh Iman Ali, Executive Director, Satkhira Unnayan Sangstha (SUS) and Md. Mohsin Ali, Executive Director, Wave Foundation signed on behalf of the respective Project Implementing Partners (PIPs)/NGOs.

qualified for the first three sub-projects of CCCP. He mentioned about the rigorous selection process the project went through in order to maintain transparency. He reported that CCCP received about 500 Project Concept Notes (PCNs) among which around 70% of the PCNs could not fulfill the mandatory criteria. Each one of them has been intimated through individual letters from the project management unit noting the reason/s for their PCN disqualification. He thanked the PKSf management, the Technical Review Committee (TRC), the World Bank, development partners and all the stakeholders for helping the project to go on board. He expected that if such support and efforts continue, CCCP will be able to set an example to substantially help the climate vulnerable people of our country. It will help boosting themselves up again and thus adapt with the adverse impacts of climate change.

Dr. Nadia Sharmin, Task Team Leader, the World Bank, expressed her satisfaction on the sub-projects on board. She congratulated the PIPs and hoped that all will work as a team for the vulnerable people of the country. Through the PIPs, PKSf will be able to reach and help them so that they become equipped and skilled to face the challenges of the adverse impacts of climate change. She thanked the PKSf management, development partners and the PMU for all the support and hard work.

The PIP representatives were then asked to share their feelings and thoughts regarding the projects they have been entrusted. Dr. Selima Rahman, Executive Director, RDRS said that they understand the uniqueness of the project and they have accepted the challenge and would prove their competence at the field. Shekh Iman Ali, Executive Director, Satkhira Unnayan Sangstha (SUS) stated that he has been experiencing the vulnerabilities of the climate victims of southern Bangladesh

for the last few decades. "As this project is very challenging and novel of its kind, I will look after the project personally and will surely ensure its success", expressed Mr. Iman Ali. Md. Mohsin Ali, Executive Director, Wave Foundation thanked the PKSf management for the fair selection of the sub-projects, and promised that his organization would work hard and leave no ground for any



gap for the successful implementation of the project.

Finally, the Managing Director handed over the cheques to the concerned NGO representatives.

Eight more NGOs were later awarded under CCCP to implement their sub-projects in the mentioned risk zones.

approved Sub-Projects at a glance...

SI	NGO	Title of the sub-project	Risk zone	Priority working area	Duration	Budget (BDT)
1	RDRS Bangladesh	Reduce Vulnerability of the Poor and Disadvantaged Population due to Climate Change Impacts in the North-West Part of Bangladesh	Flood	Kurigram Dist: Chilmari upazila	July 2013 to July 2016	7,70,52,891.00
2	Satkhira Unnayan Sangstha (SUS)	Ensuring Food Security and Saline Resilient Livelihood through Community Based Adaptation	Salinity	Satkhira Dist: Kaliganj upazila	July 2013 to June 2016	4,27,85,670.00
3	Wave Foundation	Community Based Climate Adaptation Project (CBCAP)	Drought	Chuadanga Dist: Damurhuda Upazila	July 2013 to June 2016	3,66,10,766.00
4	SKS Foundation	Adaptation to Livelihoods and Homestead Improvement Project Focusing Climate Change	Flood	Kurigram Dist: Ulipur upazila	August 2013 to July 2016	2,14,62,845.00
5	Gana Unnayan Kendra (GUK)	Climate Adaptation for Char-Islands People (CACP)	Flood	Kurigram Dist: Char Razibpur upazila	August 2013 to July 2016	2,26,98,178.00
6	Nazrul Smriti Sangsad (NSS)	Community Participation to Thrive Climate Change through Adapting Innovative Sustainable Mechanisms in Life and Livelihoods- (CPTCCSMLL) Project	Salinity	Barguna Dist: Amtali upazila	August 2013 to August 2015	1,51,76,430.00
7	Ashrai	Regenerative Agricultural System for Sustainable Livelihood in Barind Region	Drought	Rajshahi Dist: Tanore upazila	August 2013 to July 2016	2,67,28,869.00
8	National Development Programme (NDP)	Development of Climate Resilient Community (DCRC)	Drought	Natore Dist: Natore Sadar upazila	September 2013 to August 2016	1,66,43,100.00
9	Dak Diye Jai	Promoting Grassroots Capacity to Reduce Vulnerability to Increasing Salinity in Bagerhat District	Salinity	Bagerhat Dist: Morelganj upazila	August 2013 to August 2016	2,10,09,565.00
10	Jhanjira Samaj Kallyan Sangstha (JSKS)	Livelihoods Improvement for Climate Change Resilience	Flood	Niphamari Dist: Jaldhaka upazila	August 2013 to July 2016	2,52,88,932.00
11	Jagrata Juba Shangha (JJS)	Livelihood Promotion of Climate Vulnerable Coastal Communities, Khulna	Salinity	Khulna Dist: Dakope upazila	August 2013 to August 2016	2,11,20,377.00

Knowledge Management, M&E and Capacity Building

Knowledge Sharing Workshop

Two knowledge sharing workshops held on 26 February 2013 and 28 May 2013. The first one focused on “Community Climate Change Project and the Bangladesh Climate Change Strategy and Action Plan (BCCSAP)” while the second was on “Possible adaptation activities focusing climate change impact in Bangladesh”. Mr. Md. Abdul Karim, Managing Director of PKSF inaugurated both the workshops while senior officials of PKSF and PMU participated in the sessions.



Brainstorming Workshop on Designing the Result Based Monitoring (RBM) System of CCCP

Community Climate Change Project (CCCP) organized a 2-day long brainstorming workshop on “Designing the Result Based Monitoring (RBM) System of CCCP” at PKSF Bhaban on 17-18 July 2013. Mr. Md. Abdul Karim, Managing Director, PKSF inaugurated the workshop. A committee was formed in association with the RBM unit of PKSF and PMU prior to the workshop. A roadmap was designed for implementing the RBM system for CCCP; result frameworks for 3 risk zones while integrated result framework for CCCP was drafted in this workshop.

Training on Procurement

The first training with the participation of 11 PIP representatives was organized by the PMU on “Procurement” at PKSF Bhaban, on 2-3 July 2013. PIP personnel supposed to deal with the procurement related issues throughout the project period participated in the training. The PMU officers also took part. Mr. Md. Abdul Karim, Managing Director of PKSF inaugurated the training session. Mr. Shah Eyamin-ul Islam, Procurement Specialist, CCCP; Mr. Zahir Uddin Ahmed, Deputy Project Coordinator, CCCP and Mr. Md. Zohurul Islam, Procurement Consultant, CASE Project, Department of Environment facilitated the sessions. Mr. Ahmed talked about public procurement and its commencement process and legal provisions regarding the major steps of public procurement. Mr. Eyamin-ul Islam discussed on the procurement of goods and works through Open Tendering Method (OTM), Request for Quotation Method (RfQM) and Direct Procurement Method (DPM) and he gave an overview of CCCP Procurement Guideline. Mr. Md. Zohurul Islam discussed about procurement of consulting services and contract management.

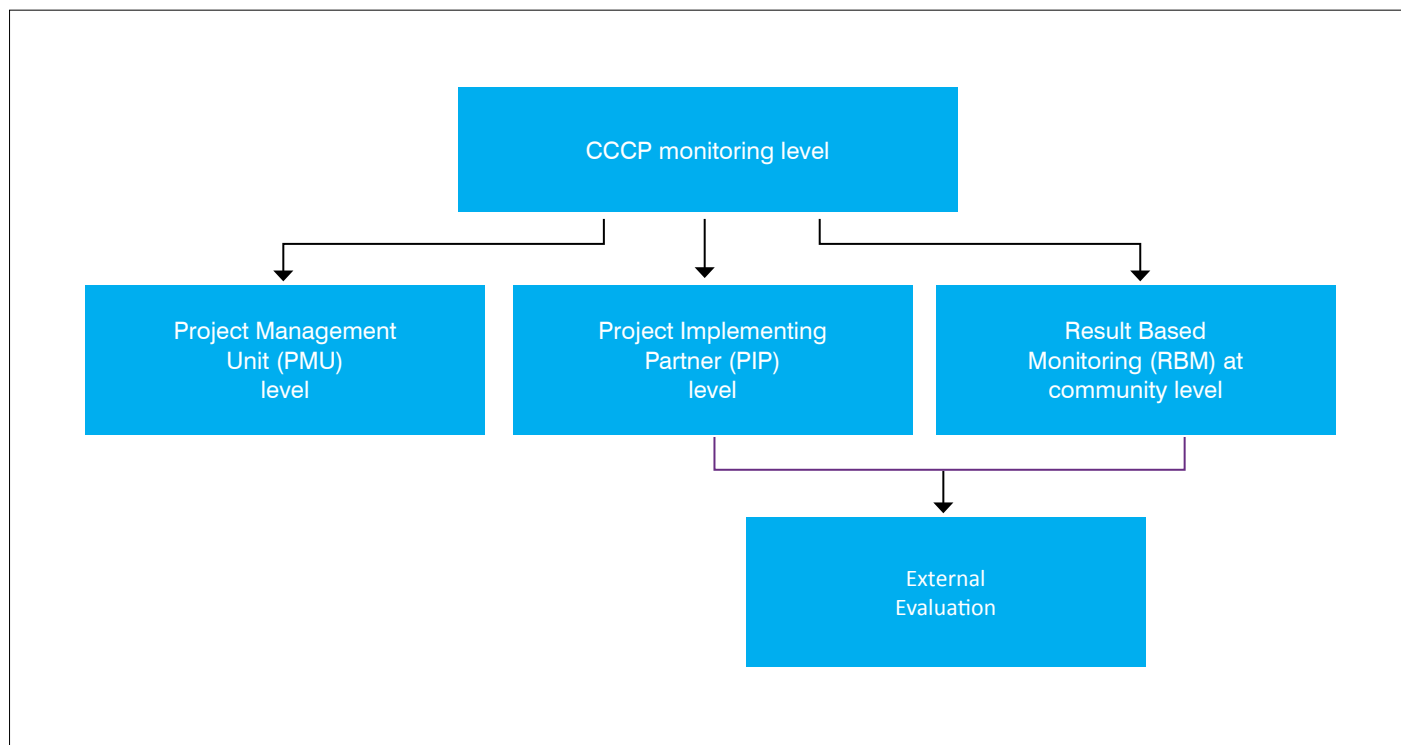


CCCP Website

Community Climate Change Project has developed its own website (www.pksf-cccp-bd.org) with the objective to share relevant information about the project. Besides, CCCP is going to start an online monitoring system for the project. With this online system output and activity level data of the implementation can be monitored and the M&E unit of PMU will be able to draw need-based report from the given data of the PIPs and hence have an insight about the project implementation. This website is being updated regularly by the Communication and MIS wings of CCCP.



CCCP Monitoring & Evaluation (M&E) Framework



ROLE OF The World Bank

On behalf of the contributing Development Partners and in consultation with the Government of Bangladesh (GoB), the World Bank (WB) ensures the fiduciary management of the fund.

World Bank's Pre-Launch Mission

A World Bank team of Bangladesh undertook the Pre-launch mission for the CCCP during October 21-October 23, 2012. The Mission was comprised of Yuka Makino (Task Team Leader), Nadia Sharmin (Environment Specialist) and Burhanuddin Ahmed (Sr. Financial Management Specialist), Ishtiaq Siddique (Procurement Specialist) and Mohammad Baharul Alam (Program Assistant). The objective of the Mission was to assess the state of readiness to implement the project, in particular, the status of the subsidiary agreement between PKSF and Banking Division; establishment of PMU; progress in the completion of the procurement, financial management and operational manual; preparation for the launch of the project and agreements with counterparts on the key next steps for project implementation over the next six months.

Financing Agreements between the ERD and the WB were signed on August 6, 2012. Subsidiary Agreement between the Finance Division and PKSF was signed on September 24, 2012.

World Bank's First Implementation Support Mission

A World Bank team of Bangladesh carried out the first implementation support mission for the CCCP from March 24-31, 2013. The Mission comprised of Nadia Sharmin (Task Team Leader and Environment Specialist), Per

Ryden (Senior Consultant for Climate Change), Khawaja M. Minnatullah (SDC Senior Advisor), Burhanuddin Ahmed (Sr. Financial Management Specialist), Ishtiaq Siddique (Procurement Specialist), Mohammad Reazuddin Chowdhury



(Financial Management Specialist), Farhat Jahan Chowdhury (Environment Specialist), Md. Akhtaruzzaman (Social Development Specialist), and Angie Harney (Team Assistant). The objectives of the mission were to: review the progress of the project including the implementation status of the operational manual; review the preparation for the call for detailed proposals of the short

listed concept notes; agree on the approach for knowledge management & monitoring activities and agree on the next steps.

From the Aide Memoire of the mission, it has been noted that PKSF reviewed 496 concept notes and 30 of those were short listed for call for detail proposal. The format of sub-project proposal was agreed with the Mission. The Mission iterated the importance of maintaining clarity and transparency in communicating with the NGOs, those which failed to qualify and PKSF agreed to provide information as to the reasons of their disqualification. To continue the process of inviting more proposals, it was agreed that PKSF will post, on its website, an invitation for a second round of proposals within 60 days as grant agreement signing between NGOs and PKSF as the first set of proposals is complete.

Meeting with World Bank Representatives

Ms. Bernice van Bronkhorst, Sector Manager, Disaster Risk Management and Climate Change Unit of the World Bank accompanied by Ms. Nadia Sharmin, Task Team Leader of CCCP, World Bank visited PKSF and met the Managing Director of PKSF on 13 June 2013. The WB representatives expressed their satisfaction about progress of the CCCP and appreciated the team for their hard work.



CCCP
CONTINUES
WORKING
WITH THE
COMMUNITY
FOR
**CLIMATE
CHANGE
ADAPTATION**

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