**(Name of Entity)**

# Procurement Plan

## General

1. **Project information**: (name of project, country,Project)
2. **Version of the Plan**: Version 1.0 dated \_\_\_\_\_\_\_\_\_\_\_
3. **Approval** **Date of the procurement Plan**:
4. **Date of General Procurement Notice**:
5. **Period covered by this procurement plan**:
6. **Other Arrangements**: (**Example:** The project will provide grants to Government, Civil Society, Private sector and regional organizations. The Accredited Entity’s approved Procurement and Consultant Guidelines reviewed and accepted by the Fund will apply under these grants. Procurement will be carried out by Grant Recipients themselves and procurement plan will be agreed between the AE and Grant Recipient

##### II. Goods, Works and non-consulting services.

1. **Prior Review Threshold**: Procurement Decisions subject to Prior Review by the AE/Fund

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Procurement Method** | **Threshold for use of method** | **Prior Review Threshold** | **Comments** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
|  |  |  |  |  |

**2. Prequalification (**for complex Civil Works)

##### 3. Procurement Packages with Methods and Time Schedule

| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Ref. No.** | **Contract**  **(Description)** | **Source of Funds** | **Planned vs Actual** | **Estimated**  **Cost in US$** | **Procurement**  **Method** | **Pre**  **qualification (yes/no)** | **Domestic Preference**  **(yes/no)** | **Review**  **by AE/Fund**  **(Prior / Post)** | **Date of issuance of doc’s** | **Bid-Opening**  **Date** | **Date of contract**  **/order signature** | **Comments** |
| 1 |  |  | **Planned** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 2 |  |  | **Planned** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 3 |  |  | **Planned** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| **Total For Goods** | | | |  |  |  |  |  |  |  |  |  |

##### III. Selection of Consultants

1. **Prior Review Threshold**: Selection decisions subject to Prior Review by AE/Fund:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Selection Method** | **Prior Review Threshold** | **Comment** |
| 1. |  |  |  |
| 2 |  |  |  |
| 3. |  |  |  |

**Short list comprising entirely of national consultants**: Short list of consultants for services, estimated to cost less than $100,000 equivalent per contract, may comprise entirely of national consultants in accordance with the Fund’s interest in encouraging the development and use of National Consultants from partner countries of operation.

**3. Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable]

**4. Consultancy Assignments with Selection Methods and Time Schedule**

| **1** | **2** | **3** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Ref. No.** | **Description of Assignment** | **Source of Funds** | **Estimated** Cost | **Selection**  **Method** | **Review**  **by AE/Fund**  **(Prior / Post)** | **Issuance of Expression of Interest** | **Finalize shortlist and issue RFP** | **Proposals Submission**  **Date** | **Complete Technical Evaluation** | **Complete Financial Evaluation** | **Negotiate and Award** | **Comment** |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |

Competitive Methods are the following:

* Quality Cost Based Selection method (QCBS)
* Quality Based Selection (QBS)
* Fixed Budget Selection (FBS)
* Least Cost Selection (LCS)
* Consultants Qualifications Selection (CQS)