

Palli Karma-Sahayak Foundation (PKSF)  
 Annual Procurement Plan for FY 2024-2025  
 Procurement Plan for Goods

Name of Program/Project/Unit: General Administration  
 Name of Procuring Entity: AQM Golam Mawia, Deputy Managing Director

GOB Format

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement method & type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh (BDT.)	Time Code to Process	Not used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract signature	Time for Completion of Contract	Official Cost Estimated Cost in Lakh (BDT.)	Final Contract Price in BDT. Lakh	Name of Supplier
1	PKSF/Admin/2024-2025/GD-01	Procurement of Photocopier Parts (Xerox)	Nos	5	DPM	MD	PKSF Own Fund	1.15000	Planned Date		08-07-2024.	08-07-2024.	08-07-2024.	10-07-2024.	11-07-2024.	11-07-2024.					Carry Forward
									Planned Days		0	1	0	2	1	0	4				
									Actual Date												
									Actual Days												
2	PKSF/Admin/2024-2025/GD-02	Supply and Installation of Spare Parts for Vehicle (DM-Gha-15-9469) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	4.00000	Planned Date		06-08-2024.	06-08-2024.	06-08-2024.	10-08-2024.	11-08-2024.						
									Planned Days		0	3	0	2	1	6	12				
									Actual Date												
									Actual Days												
3	PKSF/Admin/2024-2025/GD-03	Lot-1: Procurement of Toiletries item for Central Store of PKSF. Lot-2: Procurement of Tissue item for Central Store of PKSF.	PCS	LS	LTM	MD	PKSF Own Fund	22.00000	Planned Date		01-12-2024.	15-12-2024.	25-12-2024.	30-12-2024.	05-01-2025.	20-01-2025.					
									Planned Days		0	15	10	5	5	14	49				
									Actual Date												
									Actual Days												
4	PKSF/Admin/2024-2025/GD-04	Lot-1: Procurement of Paper items for Central Store of PKSF. Lot-2: Procurement of Stationary items for Central Store of PKSF.	Rim & LS	4000	LTM	MD	PKSF Own Fund	27.00000	Planned Date		01-08-2024.	15-08-2024.	25-08-2024.	30-08-2024.	05-09-2024.	20-09-2024.					
									Planned Days		0	15	10	5	5	14	49				
									Actual Date												
									Actual Days												
5	PKSF/Admin/2024-2025/GD-05	Printing of Envelop and other items for Central Store of PKSF.	LS	LS	RFQ	MD	PKSF Own Fund + Project	2.00000	Planned Date		01-01-2025.	08-01-2025.	08-01-2025.	12-01-2025.	16-01-2025.	16-01-2025.					
									Planned Days		0	8	0	4	4	0	16				
									Actual Date												
									Actual Days												
6	PKSF/Admin/2024-2025/GD-06	Supply and Installation of Spare Parts for Vehicle (DM-Cha-52-3163) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.50000	Planned Date		20-08-2024.	24-08-2024.	24-08-2024.	26-08-2024.	27-08-2024.	27-08-2024.					
									Planned Days		0	4	0	2	1	0	7				
									Actual Date												
									Actual Days												
7	PKSF/Admin/2024-2025/GD-07	Supply and Installation of Spare Parts for the Car No. DM-Ga-33-8698 of PKSF	LS	LS	RFQ	MD	PKSF Own Fund	4.00000	Planned Date		10-09-2024.	10-09-2024.	10-09-2024.	15-09-2024.	17-09-2024.	17-09-2024.					
									Planned Days		0	4	0	5	2	0	11				
									Actual Date												
									Actual Days												

*(Signature)*  
 মোঃ সঞ্জয় মৌগেদ  
 ব্যবস্থাপক (প্রকিউরমেন্ট)  
 পল্লী কর্ম-সহায়ক ফাউন্ডেশন (পিকেএসএফ)



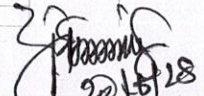
Palli Karma-Sahayak Foundation (PKSF)  
Annual Procurement Plan for FY 2024-2025  
Procurement Plan for Goods

Unit-General Administration

Name of Program/Project/Unit: General Administration  
Name of Procuring Entity: AQM Golam Mawla, Deputy Managing Director

GOB Format

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement method type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh (BDT.)	Time Code for Process	Not used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract signature	Time for Completion of Contract	Official Cost Estimated Cost in Lakh (BDT.)	Final Contract Price in BDT. Lakh	Name of Supplier
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
8	PKSF/Admin (2024-2025)/GD-08	Supply and Installation of Parts (DM-Gha-15-0096) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	1.00000	Planned Date		11-09-2024.	11-09-2024.	11-09-2024.	15-09-2024.	17-09-2024.	17-09-2024.					
									Planned Days		0	4	0	5	2	0	11				
									Actual Date												
									Actual Days												
9	PKSF/Admin (2024-2025)/GD-09	Supply and Installation of Spare Parts for Vehicle (DM-Ga-33-8699) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	4.00000	Planned Date		11-08-2024.	14-08-2024.	14-08-2024.	18-08-2024.	19-08-2024.						
									Planned Days		0	3	0	2	1	6	12				
									Actual Date												
									Actual Days												
10	PKSF/Admin (2024-2025)/GD-10	Supply and Installation of Spare Parts for Vehicle (DM-Gha-15-9469) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	4.00000	Planned Date		06-08-2024.	06-08-2024.	06-08-2024.	10-08-2024.	11-08-2024.						
									Planned Days		0	3	0	2	1	6	12				
									Actual Date												
									Actual Days												
11	PKSF/Admin (2024-2025)/GD-11	Supply and Installation of Spare Parts for Vehicle (DM-Ga-35-4260) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.00000	Planned Date		06-08-2024.	06-08-2024.	06-08-2024.	10-08-2024.	11-08-2024.						
									Planned Days		0	3	0	2	1	6	12				
									Actual Date												
									Actual Days												
12	PKSF/Admin (2024-2025)/GD-12	Supply and Installation of Spare Parts for Vehicle (DM-Ga-15-9470) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	3.00000	Planned Date		15-09-2024.	19-09-2024.	19-09-2024.	22-09-2024.	23-09-2024.	23-09-2024.					
									Planned Days		0	4	0	3	1	0	8				
									Actual Date												
									Actual Days												
13	PKSF/Admin (2024-2025)/GD-13	Supply and Installation of Spare Parts for Vehicle (DM-Gha-15-9469) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	3.00000	Planned Date		11-08-2024.	14-08-2024.	14-08-2024.	18-08-2024.	19-08-2024.	19-08-2024.					
									Planned Days		0	4	0	3	1	0	8				
									Actual Date												
									Actual Days												
14	PKSF/Admin (2024-2025)/GD-14	Supply and Installation of Spare Parts for Vehicle (DM-Gha-15-5274) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.00000	Planned Date		03-10-2024.	06-10-2024.	06-10-2024.	07-10-2024.	08-10-2024.	08-10-2024.					
									Planned Days		0	3	0	3	1	0	7				
									Actual Date												
									Actual Days												
15	PKSF/Admin (2024-2025)/GD-15	Supply and Installation of Spare Parts for Vehicle (DM-Ga-37-4219) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.00000	Planned Date		10-10-2024.	14-10-2024.	14-10-2024.	16-10-2024.	17-10-2024.	17-10-2024.					
									Planned Days		0	4	0	2	1	0	7				
									Actual Date												
									Actual Days												
16	PKSF/Admin (2024-2025)/GD-16	Supply and Installation of Spare Parts for Vehicle (DM-Ga-37-4219) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.50000	Planned Date		14-10-2024.	16-10-2024.	16-10-2024.	17-10-2024.	17-10-2024.	17-10-2024.					
									Planned Days		0	2	0	1	0	0	3				
									Actual Date												
									Actual Days												

  
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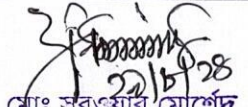


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Procurement Plan for Goods

Name of Program/Project/Unit: General Administration  
Name of Procuring Entity: AQM Golam Mawla, Deputy Managing Director

GOB Format

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement method & type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh (BDT.)	Time Code for Process	Not used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract signature	Time for Completion of Contract	Official Cost Estimated Cost in Lakh (BDT.)	Final Contract Price in BDT. Lakh	Name of Supplier
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
17	PKSF/Admin (2024-2025)/GD-17	Supply and Installation of Spare Parts for Vehicle (DM-Ga-33-8698) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	3.50000	Planned Date Planned Days Actual Date Actual Days		15-10-2024. 0	17-10-2024. 2	17-10-2024. 0	20-10-2024. 3	20-10-2024. 0	20-10-2024. 0	5				
18	PKSF/Admin (2024-2025)/GD-18	Procurement of Photocopier Toner (Kyocera).	Nos	21	DPM	MD	GCF-RHL	3.50000	Planned Date Planned Days Actual Date Actual Days		05-07-2024 0	06-07-2024 1	06-07-2024 0	06-07-2024 0	09-07-2024 3	0	4				
19	PKSF/Admin (2024-2025)/GD-19	Supply and Installation of Spare Parts for Vehicle (DM-Ga-37-8840) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	3.50000	Planned Date Planned Days Actual Date Actual Days		22-10-2024. 0	24-10-2024. 2	24-10-2024. 0	27-10-2024. 3	28-10-2024. 1	27-10-2024. 0	6				
20	PKSF/Admin (2024-2025)/GD-20	Supply and Installation of Spare Parts for Vehicle (DM-Ga-15-1151) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.50000	Planned Date Planned Days Actual Date Actual Days		27-10-2024. 0	30-10-2024. 3	30-10-2024. 0	03-11-2024. 3	04-11-2024. 1	04-11-2024. 0	7				
21	PKSF/Admin (2024-2025)/GD-21	Supply and Installation of Spare Parts for Vehicle (DM-Gha-13-8817) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	5.00000	Planned Date Planned Days Actual Date Actual Days		20-08-2024. 0	24-08-2024. 4	24-08-2024. 0	26-08-2024. 2	27-08-2024. 1	27-08-2024. 0	7				
22	PKSF/Admin (2024-2025)/GD-22	Supply and Installation of Spare Parts for Vehicle (DM-Gha-15-4983) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.50000	Planned Date Planned Days Actual Date Actual Days		03-11-2024. 0	06-11-2024. 3	06-11-2024. 0	07-11-2024. 1	10-11-2024. 3	10-11-2024. 0	7				
23	PKSF/Admin (2024-2025)/GD-23	Supply and Installation of Spare Parts for Vehicle (DM-Gha-14-1378) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	4.50000	Planned Date Planned Days Actual Date Actual Days		10-11-2024. 0	13-11-2024. 3	13-11-2024. 0	14-11-2024. 1	17-11-2024. 3	10-11-2024. 0	7				
24	PKSF/Admin (2024-2025)/GD-24	Supply and Installation of Spare Parts for Vehicle (DM-Gha-13-1238) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.00000	Planned Date Planned Days Actual Date Actual Days		11-11-2024. 0	14-11-2024. 3	14-11-2024. 0	17-11-2024. 3	18-11-2024. 1	17-11-2024. 0	7				

  
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GOB Format

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement method & type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh (BDT.)	Time Code for Process	Not used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract signature	Time for Completion of Contract	Official Cost Estimated Cost in Lakh (BDT.)	Final Contract Price in BDT. Lakh	Name of Supplier
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
25	PKSF/Admin (2024-2025)/GD-25	Supply and Installation of Spare Parts for Vehicle (Alatha-251) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.00000	Planned Date		17-11-2024.	20-11-2024.	20-11-2024.	24-11-2024.	25-11-2024.	25-11-2024.	7				
									Planned Days		0	3	0	3	1	0					
									Actual Date												
									Actual Days												
26	PKSF/Admin (2024-2025)/GD-26	Supply and Installation of Spare Parts for Vehicle (Alatha-273) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.50000	Planned Date		01-12-2024.	03-12-2024.	03-12-2024.	05-12-2024.	06-12-2024.	06-12-2024.	6				
									Planned Days		0	3	0	2	1	0					
									Actual Date												
									Actual Days												
27	PKSF/Admin (2024-2025)/GD-27	Supply and Installation of Spare Parts for Vehicle (DM-Gha-15-0096) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	2.50000	Planned Date		08-12-2024.	12-12-2024.	12-12-2024.	15-12-2024.	16-12-2024.	16-12-2024.	8				
									Planned Days		0	4	0	3	1	0					
									Actual Date												
									Actual Days												
28	PKSF/Admin (2024-2025)/GD-28	Supply and Installation of Spare Parts for Vehicle (DM-Gha-39-2565) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	3.00000	Planned Date		15-12-2024.	18-12-2024.	18-12-2024.	19-12-2024.	22-12-2024.	22-12-2024.	7				
									Planned Days		0	3	0	1	3	0					
									Actual Date												
									Actual Days												
29	PKSF/Admin (2024-2025)/GD-29	Supply and Installation of Spare Parts for Vehicle (DM-Ga-26-5537) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	4.00000	Planned Date		10-11-2024.	13-11-2024.	13-11-2024.	14-11-2024.	17-11-2024.	10-11-2024.	7				
									Planned Days		0	3	0	1	3	0					
									Actual Date												
									Actual Days												
30	PKSF/Admin (2024-2025)/GD-30	Supply and Installation of Spare Parts for Vehicle (DM-Tha-11-5526) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	4.00000	Planned Date		27-10-2024.	30-10-2024.	30-10-2024.	03-11-2024.	04-11-2024.	04-11-2024.	7				
									Planned Days		0	3	0	3	1	0					
									Actual Date												
									Actual Days												
31	PKSF/Admin (2024-2025)/GD-31	Supply and Installation of Spare Parts for Vehicle (DM-Tha-11-5526) of PKSF	LS	LS	DPM	MD	PKSF Own Fund	4.00000	Planned Date		27-10-2024.	30-10-2024.	30-10-2024.	03-11-2024.	04-11-2024.	04-11-2024.	7				
									Planned Days		0	3	0	3	1	0					
									Actual Date												
									Actual Days												

  
20/11/24  
মোঃ সরওয়ার মোর্শেদ  
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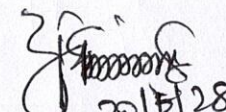


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Procurement Plan for Goods

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
32	PKSF/Admin(2024-2025)/GD-32	Procurement of Printer Toner	Nos	146	OTM (e-GP)	MD	PKSF Own Fund	45.00000	Planned Date		08-08-2024.	12-09-2024.	20-10-2024.	28-10-2024.	01-11-2024.	15-11-2024.					
									Planned Days		0	32	38	8	4	15	97				
									Actual Date												
									Actual Days												
33	PKSF/Admin(2024-2025)/GD-33	Procurement of liveries & Uniform (Summer-2024) for the Office Staff of PKSF	Nos	LS	DPM	MD	PKSF Own Fund	4.00000	Planned Date		18-08-2024.	22-08-2024.	22-08-2024.	25-08-2024.	26-08-2024.	26-08-2024.					
									Planned Days		0	3	0	3	1	0	7				
									Actual Date												
									Actual Days												
34	PKSF/Admin(2024-2025)/GD-34	Procurement of liveries & Uniform (Shoes & Socks-2024) for the Office Staff of PKSF	Nos	LS	DPM	MD	PKSF Own Fund	5.00000	Planned Date		25-08-2024.	29-08-2024.	29-08-2024.	01-09-2024.	02-09-2024.	02-09-2024.					
									Planned Days		0	3	0	3	1	0	7				
									Actual Date												
									Actual Days												
35	PKSF/Admin(2024-2025)/GD-35	Procurement of liveries & Uniform (Winter-2024) for the Office Staff of PKSF	Nos	LS	DPM	MD	PKSF Own Fund	5.00000	Planned Date		05-09-2024.	09-09-2024.	09-09-2024.	12-09-2024.	15-09-2024.	15-09-2024.					
									Planned Days		0	4	0	3	3	0	10				
									Actual Date												
									Actual Days												
36	PKSF/Admin(2024-2025)/GD-36	Procurement of Photocopier Toner (Xerox).	Nos	20	DPM	MD	GCF-RHL	5.00000	Planned Date		05-03-2025	06-03-2025	06-03-2025	06-03-2025	09-03-2025						
									Planned Days		0	1	0	0	3	0	4				
									Actual Date												
									Actual Days												
37	PKSF/Admin(2024-2025)/GD-37	Procurement of Photocopier Toner (Toshiba).	Nos	40	DPM	MD	GCF-RHL	6.50000	Planned Date		05-04-2025	06-04-2025	06-05-2025	06-05-2025	09-05-2025						
									Planned Days		0	1	0	0	3	0	4				
									Actual Date												
									Actual Days												
38	PKSF/Admin(2024-2025)/GD-38	Procurement of Photocopier Toner (Kyocera).	Nos	12	DPM	MD	GCF-RHL	3.50000	Planned Date		15-04-2025	15-04-2025	15-04-2025	15-04-2025	18-05-2025						
									Planned Days		0	1	0	0	3	0	4				
									Actual Date												
									Actual Days												
39	PKSF/Admin(2024-2025)/GD-39	Procurement of ZOOM licence for PKSF	Nos	1	DPM	MD	PKSF Own Fund	1.50000	Planned Date		06-09-2025	06-09-2025	06-09-2025	08-09-2025	08-09-2025						
									Planned Days		0	1	0	1	2	0	3				
									Actual Date												
									Actual Days												

  
 ২০/৮/২৪  
 মোঃ আরশাদ মোর্শেদ  
 ব্যবস্থাপক (প্রকিউরমেন্ট)  
 পল্লী কর্ম-সহায়ক ফাউন্ডেশন (পিকেএসএফ)

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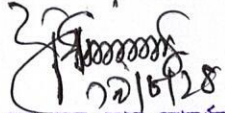
Palli Karma-Sahayak Foundation (PKSF)  
Annual Procurement Plan for FY 2024-2025  
Procurement Plan for Goods

Unit-General Administration

Name of Program/Project/Unit: General Administration  
Name of Procuring Entity: AQM Golam Mawla, Deputy Managing Director

GOB Format

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement method & type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh (BDT.)	Time Code for Process	Not used in Goods	Invite/Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract signature	Time for Completion of Contract	Official Cost Estimated Cost in Lakh (BDT.)	Final Contract Price in BDT. Lakh	Name of Supplier
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
40	PKSF/Admin/2024-2025/GD-40	Procurement of Printer Toner for Central Store of PKSF	Nos	30	RFQ	MD	PKSF Own Fund	6.50000	Planned Date		14-08-2024	24-08-2024	30-08-2024	01-09-2024	02-09-2024						
									Planned Days		0	10	6	2	1	0	19				
									Actual Date												
									Actual Days												
41	PKSF/Admin/2024-2025/GD-41	Procurement of Vehicles for PKSF	Nos	4	OTM (e-GP)	MD	PKSF Own Fund	600.00000	Planned Date		15-11-2024.	10-12-2024.	30-12-2024.	07-01-2025.	10-01-2025.	08-02-2025.					
									Planned Days		0	25	20	7	3	28	83				
									Actual Date												
									Actual Days												
42	PKSF/Admin/2024-2025/GD-42	Printing of Greetings Card (New Year)	LS	LS	RFQ	MD	PKSF Own Fund	80.00000	Planned Date		01-12-2024.	08-12-2024.	08-12-2024.	10-12-2024.	12-12-2024.						
									Planned Days		0	7	0	2	2		11				
									Actual Date												
									Actual Days												
43	PKSF/Admin/2024-2025/GD-43	Printing of Greetings Card (Pohela Boishakh)	LS	LS	RFQ	MD	PKSF Own Fund	80.00000	Planned Date		01-03-2025.	08-03-2025.	08-03-2025.	10-03-2025.	12-03-2025.						
									Planned Days		0	7	0	2	2		11				
									Actual Date												
									Actual Days												
44	PKSF/Admin/2024-2025/GD-44	Printing of Greetings Card (Eid-UI-Fitor)	LS	LS	RFQ	MD	PKSF Own Fund	90.00000	Planned Date		01-06-2025.	08-06-2025.	08-06-2025.	10-06-2026.	12-06-2025.						
									Planned Days		0	7	0	2	2		11				
									Actual Date												
									Actual Days												
44								1,066.00000													

  
১২/০৬/২৪  
মোঃ সরওয়ার মোর্শেদ  
ব্যবস্থাপক (প্রকিউরমেন্ট)  
পল্লী কর্ম-সহায়ক ফাউন্ডেশন (পিকেএসএফ)