



PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

Ref. No. 53.23.0000.001.03.037.25-2353

Date: 22 April 2025

Subject: Request for Expression of Interest (REOI) for Selection of a Consulting Firm to Conduct 'End-Project Impact Studies' under RMTP of PKSF.

Palli Karma-Sahayak Foundation (PKSF) is an apex development organization established by the Government of Bangladesh in 1990 for poverty alleviation through employment creation. Since its inception, PKSF has been implementing various development programs and projects through its partner organizations (POs) all over Bangladesh. Currently, PKSF is implementing a six-year project titled 'Rural Microenterprise Transformation Project (RMTP)' from January 2020. The project's goal is to increase the income, food security and nutrition of marginal and small farmers and microentrepreneurs across selected value chains. The development objective of the project is the sustainable growth of selected rural commodity value chains with comparative advantage, market demand, growth potential, and backward linkages to small farmers and microentrepreneurs.

The project has three components; 1) Value Chain Enhancement, 2) Financial Services, and 3) Institutional Strengthening and Project Management. Under the component 3, the project will conduct **end-project impact studies**. This study will measure the project performance against the log-frame of the project.

Objective of the End-Project Impact Studies

The main objective of the Studies is to measure project performance by comparing findings of the baseline Studies against some specific indicators. The Studies will analyze indicators related to profitability, suitability, adaptiveness, limitations, shortcomings of respective value chain interventions/activities as well as for financial services (microenterprise loan and special ME loan) and provide suggestions, recommendations, way forwards for respective value chain interventions/activities as well as for financial services (microenterprise loan and special ME loan) and other activities/interventions.

It can mention that the baseline Studies was conducted in 2021 at the beginning of the project. The report of the project's baseline Studies will be provided by the Project Management Unit (PMU).

Specific Objectives of the End-Project Impact Studies

The specific objectives of the End-Project Impact Studies are to:

- To measure the progress of each of log frame output and outcome level indicators.
- To measure the effectiveness of Value Chain Interventions/activities in terms of with profitability, suitability, adaptiveness, of respective value chain

PKSF Bhaban, E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh
PABX: +88-02-222218331-33, 222218335-39
+88-02-222218341, 222218343

pksf@pksf.org.bd
facebook.com/pksf.org
youtube.com/@PKSF1990





PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

interventions/activities as well as for financial services (microenterprise loan and special ME loan) and suggestions, recommendations, way forwards for respective value chain sub-projects interventions/activities as well as for financial services (microenterprise loan and special ME loan)

- c) To measure the limitations/shortcomings of value chain interventions/activities of value chain interventions/activities as well as for financial services (microenterprise loan and special ME loan)
- d) To provide suggestions, recommendations and way forwards for the future value chain interventions/activities as well as for financial services (microenterprise loan and special ME loan).

Necessary Information:

01	Agency	Palli Karma-Sahayak Foundation (PKSF)
02	Name of Procuring Entity	Dr. Md. Jashim Uddin, Additional Managing Director
03	Title of Service	Selection of a Consulting Firm to Conduct 'End-Project Impact Studies' under RMTP of PKSF
04	Procuring Entity District	Dhaka
05	Expression of Interest (EOI) for	Selection of a Consulting Firm to Conduct 'End-Project Impact Studies' under RMTP of PKSF
06	EOI Ref. No.	53.23.0000.001.03.037.25-2353
07	Package No.	PKSF/RMTP(2024-25)/SD-17
Key Information		
08	Procurement Method	Quality and Cost Based Selection (QCBS)
Funding Information		
09	Budget & Source of Fund	PKSF and IFAD
10	Development Partner	International Fund for Agricultural Development (IFAD)
Particular Information		
11	Name of the Program	Selection of a Consulting Firm to Conduct 'End-Project Impact Studies' under RMTP of PKSF
12	EOI Submission	EoI, in two sets (1 original & 1 duplicates) each with supporting documents, must be submitted <u>(using shortlisting questionnaire with attached formats)</u> in sealed envelope at the PKSF Bhaban, Plot: E-4/B, Agargaon Administrative Area, Sher-e-Bangla

PKSF Bhaban, E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh
PABX: +88-02-222218331-33, 222218335-39
+88-02-222218341, 222218343

pksf@pksf.org.bd
facebook.com/pksf.org
youtube.com/@PKSF1990





PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

		Nagar, Dhaka-1207 directly or by courier/mail and be clearly marked on the envelope: Selection of a Consulting Firm to Conduct 'End-Project Impact Studies' under RMTP of PKSF	
13	EoI Closing Date & Time	Date: 8th May 2025	Time: 2:30 pm
Information for the Applicant			
14	Brief Description of Assignment	<p>In line with the objectives set forth, the Studies will work on all the areas covered by the baseline survey. The End-Project Impact Studies will include the respondents of the baseline Studies. The Studies should cover all indicators used in the baseline Studies of the project. The Studies should include additional indicators which are required to measure the project results (log frame, other outputs and outcome). During designing and End-Project studies report, the consulting firm should have to follow the branding guideline of PKSF, IFAD and DANIDA. The comparisons among information of baseline Studies, and End-Project Impact Studies highlighting the changes in different log frame indicators and other long and short terms indicators should be included in the report. The report should also contain some case studies to provide an understanding of qualitative changes of the project participants during the project period. The report may also contain various photos which can indicate the changes for the project interventions. The report should be written in plain English and in such a way that it is accessible to non-specialists including IFAD and other stakeholders. The End-Project report should have the reflections of the comments made by the PKSF officials on the draft report. The report should include the list of respondents with their contact details and geolocations.</p> <p>The consulting firm will also organize an End-Project impact Studies result-sharing event outside PKSF. This event will involve journalists, sector-related stakeholders, representatives from relevant ministries, university teachers and researchers. The Studies must have to take control group and should compare the results of treatment group with control group.</p>	

PKSF Bhaban, E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh
PABX: +88-02-222218331-33, 222218335-39
+88-02-222218341, 222218343

pksf@pksf.org.bd
facebook.com/pksf.org
youtube.com/@PKSF1990





PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

Data Confidentiality and Privacy: PKSF will be the sole proprietor of all data and information collected under the study. The raw data collected under this study should not be shared with or used by any other person or organization without the written consent of PKSF.

Structure of the Report: Report of the End-Project Impact Studies should contain at least the Log frame update, Executive Summary, Methodology, Findings table, analysis along with interpretations, Qualitative analysis, lessons learnt, recommendation, Annexes (the questionnaires and others as required). Moreover the 'Findings table, analysis along with interpretations' chapter should be divided in three parts according to the components of the project. The components are Value Chain Enhancement; Financial Services and Institutional Strengthening and Project Management. All these chapters should be written according to the logframe indicators specified in the project logframe. Besides the logframe indicators, these three chapters should reflect the profitability, suitability, adaptiveness, limitations and shortcomings of project interventions for these three components. The consulting firm may add additional chapters to improve the quality of the report.

IFAD has main three cross-cutting issues which also should be considered with as an integral part of this Studies. All the findings to cover logframe and other indicators also should also be analyzed on the basis of these three cross cutting issues where is applicable. Those three-cross cutting issues are **Nutrition, Gender & Youth** and **Environment & Climate** related issues. Moreover, the consulting firm should provide three different chapters in the End-Project Impact Studies to identify and describe the project impact on **Nutrition, Gender & Youth** and **Environment & Climate** issues. The consulting firm will describe those chapters in light of standard indicators used in IFAD's relevant documents, widely accepted indicators to measure those cross-cutting issues and project core documents. This is why this ToR has included three positions of





PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

		<p>Nutrition, Gender and Environment Specialist in the team composition.</p> <p>The consulting firm should read Nutrition, Gender & Youth and Environment related documents and guidelines of IFAD. From those documents the consulting firm will have a clear guidance on these issues of IFAD. The consulting firm will also have to read the Project Design Report (PDR) to understand the whole project as well as the cross-cutting issues and RMTP's position in these regards of cross-cutting issues. Details are described in the Terms of Reference (ToR).</p>
15	Qualification & Experiences	<ol style="list-style-type: none">The consulting firm should have minimum 10 years of experience in conducting a variety of quantitative and qualitative surveys and studies specially baseline, mid-term and final impact studies of different development projects.Income tax assessment certificate/acknowledgement certificate; Trade license; VAT certificate; and Registration certificate;a financial audit report of at least last three years;List of organizational committee members/board of directors;Required logistics (such as: computers, printers, photocopiers, physical office, communication etc.);List of existing senior management and assignment related professional manpower;A brief description regarding the most expertise areas during especially related to this assignment;List of ongoing assignments/studies;The consulting firm should have the study related necessary permanent experts. However, qualified consultants required for this study can be hired from outside of the organization on a contract basis. The consultants to be employed have to fulfil the applicable conditions of part B, C and D of schedule 9 of the Public Procurement Rules-2008 of the Government of Bangladesh.In case of Joint Venture, must have a legal agreement among the firms where the name of the leading firm need to be mentioned. Lead firm needs to fulfil all above conditions.





PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

16	Documents should be submitted along with EOI	a) Profile of the firm (including Name, Address, Telephone/cell, Fax, Email, Website etc) b) List of logistics (such as: computers, printers, photocopiers, etc.) c) Office space d) Copy of updated certificate of income tax and value added tax, income tax assessment certificate/acknowledgement certificate. e) Copy of valid Registration certificate and Trade license f) Copy of bank solvency certificate along with last 3 months financial transaction statement from the EOI submission date g) Financial audit report of at least last three years.
17	Association with foreign firms	Not Encourage
Procuring Entity Details		
18	Name and Designation of the Official Inviting EOI	Dr. Md. Jashim Uddin, Additional Managing Director & Procuring Entity, PKSF
19	Address and contact details of official inviting EOI	PKSF Bhaban, Plot: E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207. Phone No.: 880-02222218331-33, 02222218335-39 Email: jashim@pksf.org.bd

Dr. Md. Jashim Uddin
Additional Managing Director &
Procuring Entity, PKSF

