

Palli Karma-Sahayak Foundation (PKSF)
Annual Procurement Plan for FY 2025-2026
Procurement Plan for Goods

Name of Department/Unit/Project: Communication and Publication

Name of Procuring Entity: Mohammad Jashim Uddin, Additional Managing Director

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh BDT	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract	Official Estimated Cost In Lakh BDT	Actual Contract Price In Lakh BDT	Name of Supplier
1	PKSF/Publication/2025-2026/GD-1	Newsletter (4 Issues)	Nos	12500	RFQ	MD	Own Fund	4.00000	Planned Date	03-08-2025.	17-08-2025.	17-08-2025.	20-08-2025.	22-08-2025.		12				
									Planned Days	0	7	0	3	2						
									Actual Date											
									Actual days											
2	PKSF/Publication/2025-2026/GD-2	Diary 2026	Nos	6,000	LTM	MD	Own Fund	20.00000	Planned Date	11-08-2025.	25-08-2025.	09-09-2025.	14-09-2025.	18-09-2025.	05-10-2025.	55				
									Planned Days	0	14	15	5	4	17					
									Actual Date											
									Actual days											
3	PKSF/Publication/2025-2026/GD-3	Wall Calendar 2026	Nos	29000	LTM	MD	Own Fund	18.00000	Planned Date	11-08-2025.	25-08-2025.	09-09-2025.	14-09-2025.	18-09-2025.	05-10-2025.	55				
									Planned Days	0	14	15	5	4	17					
									Actual Date											
									Actual days											
4	PKSF/Publication/2025-2026/GD-4	Desk Calendar 2026	Nos	1000	RFQ	MD	Own Fund	5.00000	Planned Date	18-08-2025.	26-08-2025.	26-08-2025.	31-08-2025.	03-09-2025.	03-09-2025.	16				
									Planned Days	0	8	0	5	3	0					
									Actual Date											
									Actual days											
5	PKSF/Publication/2025-2026/GD-5	Annual Report 2025	Nos	1600	LTM	MD	Own Fund	6.00000	Planned Date	25-08-2025.	08-09-2025.	23-09-2025.	28-09-2025.	05-10-2025.	19-10-2025.	55				
									Planned Days	0	14	15	5	7	14					
									Actual Date											
									Actual days											
6	PKSF/Publication/2025-2026/GD-6	PKSF Day Publication	Nos	1000	LTM	MD	Own Fund	12.00000	Planned Date	03-07-2025.	17-07-2025.	03-08-2025.	06-08-2025.	10-08-2025.	24-08-2025.	52				
									Planned Days	0	14	17	3	4	14					
									Actual Date											
									Actual days											
7	PKSF/Publication/2025-2026/GD-7	E-newsletter Management	Nos	1	RFQ	AMD	Own Fund	1.00000	Planned Date	01-07-2025.	09-07-2025.	09-07-2025.	14-07-2025.	17-07-2025.	17-07-2025.	16				
									Planned Days	0	8	0	5	3	0					
									Actual Date											
									Actual days											
8	PKSF/Publication/2025-2026/GD-8	Design Software Procurement	Nos	2	RFQ	MD	Own Fund	4.00000	Planned Date	18-08-2025.	26-08-2025.	26-08-2025.	31-08-2025.	03-09-2025.	03-09-2025.	16				
									Planned Days	0	8	0	5	3	0					
									Actual Date											
									Actual days											
9	PKSF/Publication/2025-2026/GD-9	Procurement of Souvenir Items	Nos	3000	LTM	MD	Own Fund	10.00000	Planned Date	03-07-2025.	17-07-2025.	03-08-2025.	06-08-2025.	10-08-2025.	24-08-2025.	52				
									Planned Days	0	14	17	3	4	14					
									Actual Date											
									Actual days											
10	PKSF/Publication/2025-2026/GD-10	Procurement of PKSF's Slim Folder	Nos	1000	RFQ	AMD	Own Fund	1.00000	Planned Date	30-07-2025.	07-08-2025.	07-08-2025.	10-08-2025.	12-08-2025.	14-08-2025.	15				
									Planned Days	0	8	0	3	2	2					
									Actual Date											
									Actual days											
10	Total							81.00												

মোঃ সরওয়ার মোর্শেদ
সহকারী মহাব্যবস্থাপক
সাধারণ সেবা (ক্রম)
পাল্লী কর্ম-সহায়ক ফাউন্ডেশন (পিকেএসএফ)