

Policy on
The Public Disclosure of Project/programme
Monitoring and Evaluation Reports

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Palli Karma-Sahayak Foundation (PKSF)
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1.0 Introduction

PKSF was established by the Government of Bangladesh in 1990 and registered under the Companies Act 1913/1994 as a “not for profit” organization with the vision of “A Bangladesh where poverty has been eradicated; ruling development and governance paradigm in inclusive, people-centered, equitable and sustainable; and all citizens live health, appropriately, educated and empowered and humanly dignified life”. Since its inception, PKSf has been relentlessly putting efforts to make a significant contribution to create a favourable environment for people centered holistic development including climate change adaptation and mitigation through efficient implementation of various programmes and projects. The legal structure of PKSf allows flexibility and authority to undertake programmes in a dynamic environment, implementing them throughout the country and manage its affairs as an independent organization. PKSf has providing assistance to the poor and ultra-poor mainly through different non-government organizations (largely known as Partner Organisation, PO) since last 26 years. PKSf also works with semi-government and government organisations; voluntary agencies; local government bodies’ institutions; groups and individuals. With different financial supports such as grant, microcredit, micro-savings and micro-insurance, PKSf assists its POs in their institutional development. A number of countries and organizations follow standards, guidelines and modalities developed by PKSf. PKSf provides a wide range of development services including financial, health, educational, capacity development, technology transfer and business development services to disadvantaged segments of the society through appropriate pro-poor institutions. Mobilization of poor people and provision of necessary training with appropriate financial supports have been the initial and continuous interventions.

PKSF provides the development and financial services through designing and implementing projects and programmes. The projects are designed for specific time period normally ranging from one year to five years. The programmes are designed for long term. The Partner Organisations (POs) of PKSf deliver the project or programme activities at the community level. PKSf periodically reviews the implementation of projects/programmes of its partner organizations. With the increasing number of projects and programmes, PKSf has developed ‘Policy on the Public Disclosure of Project/programme Monitoring and Evaluation Reports’ for measuring the achievements as well as dissemination of results. The Policy includes the following issues:

2.0 Appointment of Independent Evaluator

1. For projects/programmes surpassing the budget US\$10,00,000 PKSf will engage an external evaluator to assess the impacts at the end of the project.
2. In case the project duration is 3 years and above, a mid-term external evaluation will be undertaken.
3. The external evaluator will be hired following public procurement acts and rules.
4. The external evaluator will be an independent firm/individual.
5. PKSf and the development partner (if applicable) will jointly formulate the terms of reference of the evaluator.

2.0 Project Evaluation

1. Scientifically recognized methodology will be ensured by the independent evaluator in carrying out the evaluation studies.
2. The evaluation study will measure the achievements of goal and objectives set in the project document.
3. The evaluation process will measure the indicators as set in the logical framework of the project.

3.0 Disclosure of Evaluation Report

1. The project evaluation report will be a public document.
2. Any individuals, practitioners, academicians, students etc. will have access to this evaluation report through the website of PKSf
3. PKSf will share the **agreed upon** independent evaluation report electronically with the government, development partners, implementing organizations and other relevant stakeholders directly or indirectly involved in the project.
4. PKSf will share periodical monitoring reports of projects or programmes to the Prime Minister's Office, Financial Institutions Division (FID) or any other agencies of the Government of Bangladesh in specified format developed by the Government, if PKSf is requested to do that.

