



PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

Ref. No. 53.23.0000.001.03.091.25.6578

Date: 29 October 2025

Subject: Request for Tender for Selection of a Firm for Outsourcing Manpower for PKSF.

Palli Karma-Sahayak Foundation (PKSF) is an apex development organization established by the Government of Bangladesh in 1990 for poverty alleviation through employment creation. PKSF now invites sealed bids from reputed firms for supplying manpower (**Under Govt. Outsourcing Policy 2025**) for PKSF for One year (01 January 2026-31 December 2026).

Necessary Information:

01	Agency	Palli Karma-Sahayak Foundation (PKSF)	
02	Name of Procuring Entity	Md. Mashiar Rahman, Deputy Managing Director	
03	Title of Service	Selection of a Firm for Outsourcing Manpower for PKSF	
04	Procuring Entity District	Dhaka	
05	Expression of Interest (EOI) for	Selection of a Firm for Outsourcing Manpower for PKSF	
06	EOI Ref. No.	53.23.0000.001.03.0091.25.6578	
07	Package No.	PKSF/HR/2025-2026/SD-02	
Key Information			
08	Procurement Method	Open Tendering Method (Physical Services)	
Funding Information			
09	Budget & Source of Fund	PKSF own fund	
Particular Information			
10	Tender Package No.	PKSF/HR/2025-2026/SD-02	
11	Tender Package Name	Selection of a Firm for Manpower for PKSF	
12	Tender Publication Date	Date: 30-10-2025	
13	Tender Last Selling Date	Date: 19- 11-2025	Time: 04:00 pm
14	Tender Closing Date & Time	Date: 20- 11-2025	Time: 02:00 pm
15	Opening Tender Document	Date: 20- 11-2025	Time: 02:30 pm
Information for the Tenderer			

 PKSF Bhaban, E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

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16	Eligibility of Tenderer		i. The minimum number of years of general experience of the Tenderer in contracting industries in public sector as Prime Contractor/ Sub Contractor/ Management Contractor shall be Five (5) years. <i>years counting backward from the date of publication of IFT in the newspaper</i> ii. The minimum specific experience as a Prime Contractor in Manpower supply for National organization at least 2 (Two) contract with a value of minimum 60 (Sixty) Lakh Taka within last 3 years iii. The minimum amount of liquid assets i.e working capital or credit line (s) of the Tenderer shall be BDT. 15,00,000/- For proving solvency, In case of working capital the tenderer must submit his bank statement with same balance for the period of previous 2 month from the date of tender submission and for Credit line letter of bank commitment must submit in standard form. (Letter of commitment for Bank’s as per form PSN-5)																				
17	Brief Description of Services		Supply of 28 manpower in 5 different position mentioned as below: <table><tr><th>Sl.No.</th><th>Designation</th><th>Number</th></tr><tr><td>1.</td><td>IT Technician</td><td>02</td></tr><tr><td>2.</td><td>Electrician</td><td>02</td></tr><tr><td>3.</td><td>Driver</td><td>05</td></tr><tr><td>4.</td><td>Dispatch Rider</td><td>01</td></tr><tr><td>5.</td><td>Messenger</td><td>18</td></tr></table>			Sl.No.	Designation	Number	1.	IT Technician	02	2.	Electrician	02	3.	Driver	05	4.	Dispatch Rider	01	5.	Messenger	18
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1.	IT Technician	02																					
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3.	Driver	05																					
4.	Dispatch Rider	01																					
5.	Messenger	18																					
18	Price of Tender Document		2000/- (Two Thousand) Taka only.																				
19	Package No	Identification of Package	Location	Tender Security (Taka)	Completion Time in Weeks/Months																		
	PKSF/HR/2025-2026/SD-02	Selection of a Firm for Supplying Manpower for PKSF	Dhaka	1,72,000/-																			



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Procuring Entity Details					
20	Name Official Inviting Tender		Md. Mashiar Rahman		
21	Designation Official Inviting Tender		Deputy Managing Director -2		
22	Address and contact details of official inviting Tender		PKSF Bhaban-1, Plot: E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207. Phone No.: 880-02222218331-33, 02222218335-39 Email: mashiar_rahman@yahoo.com		
23	The Procurement Entity reserves the right to reject all the Tenders of annul the Tender proceedings				

Md. Mashiar Rahman
Deputy Managing Director