



PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

Ref. No: 53.23.0000.001.03.084.25-7314 (2)

Date: 1st December, 2025

Request for Expression of Interest (REoI)

(Selection of Consulting Firm: National)

A. Basic Information (Procuring Entity, Assignment, Procurement Method, Source of Fund, etc) for the Consulting Firms:		
1	Name of the Organization	Palli Karma-Sahayak Foundation (PKSF)
2	Procuring Entity Name & Designation	Md. Mashiar Rahman, Deputy Managing Director
3	Expression of Interest for Selection of	A consulting Firm for Interim Independent Evaluation.
4	REoI Ref No and Publishing Date	53.23.0000.001.03.084.25-7314(2); 1 st December, 2025
5	Package No.	PKSF/ECCCP-Drought/2025-2026/SD-07
6	Procurement Method	Fixed Budget Selection (FBS)
7	Source of Fund and Development Partner	Green Climate Fund (GCF)
8	Project Name	Extended Community Climate Change Project-Drought (ECCCP-Drought)
9	EoI submission place, closing date and time.	Date: 17th December 2025; Time: 2:00 PM PKSF Bhaban, E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207.
B. Key Information for the Consulting Firms:		
10	Brief description of the assignment	The Interim Evaluation of the Extended Community Climate Change Project-Drought (ECCCP-Drought) will provide a clear assessment of the project's mid-term progress and emerging resilience outcomes in the drought-prone Barind region. Rather than simply tracking activities, the evaluation will examine how effectively the project's water resource interventions-such as pond and canal re-excavation, Managed Aquifer Recharge (MAR) systems, and climate-resilient agriculture-are contributing to sustained improvements in water availability, ecosystem health, and household adaptation capacities. The evaluation will analyze whether institutional strengthening, community mobilization, and technical capacity-building efforts are enabling local actors to better manage climate-induced drought risks. It will also assess how early results align with GCF Adaptation Results Areas and whether the project is on a credible path toward achieving its endline targets for climate resilience, water security, and livelihood adaptation. Overall Objective To assess the overall progress, emerging outcomes, and likely sustainability of ECCCP-Drought interventions in enhancing the climate resilience of vulnerable households and ecosystems in the Barind region. Specific Objectives a. Measure progress of key output and outcome indicators against baseline and mid-term IRMF targets. b. Validate field implementation quality and early effects of water resource and agricultural interventions.

PKSF Bhaban-1, E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

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		c. Assess the effectiveness of institutional and technical capacity-building for drought risk management. d. Analyze the sustainability of results and the likelihood of achieving endline climate resilience targets. e. Evaluate the project's contribution to improved water security, adaptive livelihoods, and ecosystem resilience. f. Review efficiency and operational performance of PKSF and Partner Organizations. g. Generate practical lessons and recommendations to guide future climate adaptation programming. Scope of Work - Quantitative assessment using the same 1,937-sample framework as the Baseline Study. - Progress and impact validation of pond/khal re-excavation, MAR systems, and agricultural interventions. - Water quality testing of 100 water points covering major chemical parameters. - Forward projection analysis to assess likelihood of meeting GCF impact-level targets by project completion. - Coverage includes 14 drought-prone upazilas across Naogaon, Rajshahi, and Chapainawabganj.																																					
11	Experience, resource, and delivery capacity required of the Consulting firm	<table border="1"><thead><tr><th>Sl. No.</th><th>Name of the documents</th><th>Please attach the copy with the proposal</th></tr></thead><tbody><tr><td>1</td><td>Trade license (up to date)</td><td rowspan="4"></td></tr><tr><td>2</td><td>Certificate of Incorporation (In case of limited company)</td></tr><tr><td>3</td><td>VAT certificate</td></tr><tr><td>4</td><td>IncomeTax Assessment/ Acknowledgement Certificate</td></tr><tr><td colspan="3">A. Financial Capacity:</td></tr><tr><td>Sl. No.</td><td>Name of the documents</td><td rowspan="2">Please attach the copy with the proposal</td></tr><tr><td>1</td><td>Audited financial statements for the last 3 (three) years</td></tr><tr><td>2</td><td>Bank Solvency Certificate</td><td></td></tr><tr><td colspan="3">B. Consulting firm's profile: (For Details, please see ToR)</td></tr><tr><td>Sl. No.</td><td>Name of the documents</td><td rowspan="2">Please attach the copy with the proposal</td></tr><tr><td>1</td><td>Description about consulting firm's (in maximum two pages).</td></tr><tr><td>2</td><td>List of Board of Directors</td><td></td></tr><tr><td colspan="3">C. Permanent professionals/expert staff information: CV will not be evaluated in the EoI Stage.</td></tr></tbody></table>	Sl. No.	Name of the documents	Please attach the copy with the proposal	1	Trade license (up to date)		2	Certificate of Incorporation (In case of limited company)	3	VAT certificate	4	IncomeTax Assessment/ Acknowledgement Certificate	A. Financial Capacity:			Sl. No.	Name of the documents	Please attach the copy with the proposal	1	Audited financial statements for the last 3 (three) years	2	Bank Solvency Certificate		B. Consulting firm's profile: (For Details, please see ToR)			Sl. No.	Name of the documents	Please attach the copy with the proposal	1	Description about consulting firm's (in maximum two pages).	2	List of Board of Directors		C. Permanent professionals/expert staff information: CV will not be evaluated in the EoI Stage.		
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Sl. No.	Name of the professionals/ expert staff	Designation	Educational Qualification	Total years of experience
A. Required Resources:				
Sl. No.	Name of the resources	Number	Please attach the list with the proposal	
1	Desktop computers			
2	Laptops			
3	Printers			
4	Photocopiers			
5	Vehicles			
6	Office space (sqft.)			
B. Consulting firm's experiences (past and on-going)				
Completed similar final impact evaluation/ final evaluation/ evaluation/ study/ assignment mentioning contract value and date of contract:				
Sl. No.	Name of the completed contracts	Name of the procuring Entity	Period of Contract	Contract value (In BDT)
On-going contracts of similar final impact evaluation/ final evaluation/ evaluation/ study/ assignment mentioning contract value and date of contract:				
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12	Others Details	The interested consulting firms are requested to submit the 2 (two) copies of EOI proposal marked as ‘ORIGINAL’ and other as ‘COPY’ in a sealed envelope at the PKSf Bhaban-1, Plot: E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka- 1207 directly or by courier/mail on or before the date and aforementioned time. The envelope should be clearly marked on: Package name (Title of the work): Package number: Bidder name and address: Procuring entity name and address.		
C. Procurement Entity Details				
13	Name and Designation of the Official Inviting EoI	Md. Mashiar Rahman, Deputy Managing Director		
14	Address of the Official Inviting EoI	Palli Karma-Sahayak Foundation (PKSF) PKSF Bhaban-1, E-4/B, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207. Bangladesh		
15	Contact Details of Official Inviting EoI	Telephone: 02-222218331-33, 02-222218335-39 Fax: 02222218341, 02222218343 e-mail: mashiar_rahman@yahoo.com		
The Procurement Entity reserves all the rights to accept or reject any/all EoI's without showing any reason whatsoever.				

(Md. Mashiar Rahman)
Deputy Managing Director & PE