



১৬৮

PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

Memo: 53.23.0000.001.03.001.26.1166

Date: 24-02-2026

Meeting Minutes

Discussion meeting regarding clarification on draft ToR & REoI

Package Name : Design, Development and Implementation of PKSF's Integrated Systems Platform Titled 'Decision Support System (DSS)'
Package No : PKSF/IT/2025-2026/SD-01
Date & Time : 17-02-2026, 11:00 am
Venue : Auditorium-2, PKSF Bhaban-1, Dhaka.

1. Background

Palli Karma-Sahayak Foundation (PKSF) invited Expressions of Interest (EoI) from qualified and experienced software development firms for the "Design, Development and Implementation of PKSF's Integrated Systems Platform titled 'Decision Support System (DSS)'" on 28 January 2026.

The invitation was published in two national daily newspapers — The Financial Express and The Daily Ittefaq — and on the PKSF website.

Subsequently, to clarify the Draft Terms of Reference (ToR) and REoI, a notice for a discussion meeting was published on the PKSF website on 08 February 2026.

2. Meeting Proceedings

The discussion meeting was held as scheduled.

Representatives from PKSF:

- Mr. AQM Golam Mawla, Deputy Managing Director-1
- Mr. Md. Mashiar Rahman, Deputy Managing Director-2
- Mr. Md. Hasan Khaled, Deputy Managing Director-4
- Mr. M A Matin, General Manager (Maintenance & Logistics Unit)
- Mr. Md. Sarwar Morshed, Assistant General Manager (Procurement Unit)

Officials from the Procurement Unit and Information Technology & Digital Solution Department (ITDSD)

CA

df

an ce



PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

Participation

Representatives from a total of 27 consulting firms participated in the meeting (Annexure-1)

3. Key Discussion Points:

- Representatives from participating firms provided opinions and sought clarification on various technical aspects of the Draft ToR and REoI.
- Several firms proposed extending the submission deadline.
- Detailed discussions were held on procurement and technical matters.

Following the discussion, the Procurement Entity (PE), with the consent of PKSF's Information Technology & Digital Solutions Department (ITSD), agreed to amend certain provisions as outlined below.

Part-A: Raised Issues of the REoI:

Item & Ref.	As in Detailed REoI	PE Response/ Amendment
Basic Information Serial No-09 EoI Submission Date	Proposals must be submitted not later than the following date: Date: 26 February 2026 Time: 2.30 pm	Proposals must be submitted not later than the following date: Date: 15 March 2026 Time: 2.30 pm
Basic Information Serial No-13 [Experiences, resource, and delivery capacity required of the software development firm(s)]	Interested software development firms are encouraged to participate through Joint Venture (JV) arrangements. Joint Ventures in which both the Lead Firm and each partner firm independently and separately meet all eligibility and qualification criteria , will be given strong preference during evaluation. Such collaborations are expected to enhance technical capacity, ensure comprehensive coverage of required expertise, and strengthen overall project delivery.	Interested software development firms are encouraged to participate through Joint Venture (JV) arrangements. Joint Ventures in which both the Lead Firm and each partner firm independently and separately meet all eligibility criteria and mutually inclusive qualification criteria , will be given strong preference during evaluation. Such collaborations are expected to enhance technical capacity, ensure comprehensive coverage of required expertise, and strengthen overall project delivery.



১৬৬

PALLI KARMA-SAHAYAK FOUNDATION (PKSF)

www.pksf.org.bd

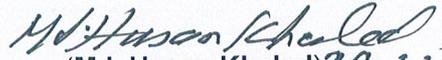
Item & Ref.	As in Detailed REoI	PE Response/ Amendment
Financial Capacity Serial No.-1 [Bank Solvency]	Bank Solvency Certificate along with last 03 years financial transaction statement from the EOI submission date	Bank Solvency Certificate along with last 03 years financial transaction statements (attach only the year-end closing balance page for each year) from the EOI submission date

Part-B: Technical Issue of the TOR:

Item & Ref.	As in Draft TOR	PE Response/ Amendment
7.0 Technology Platform and Tools – Technology Stack	The proposed technology stack includes PostgreSQL (Database), React (Front-end), Java (Back-end), Flutter-based Mobile Apps, and Microservice Architecture.	The proposed technology stack includes PostgreSQL (Database), React (Front-end), Java (Back-end), Flutter-based Mobile Apps, and Microservice Architecture. In addition to the stated stack, for analysis and analytics-related work under the DSS component, the Python programming language shall also be considered to support advanced data processing, analytics, reporting, and potential AI/ML-based functionalities. Furthermore, DSS will adopt a microservice-dominant hybrid architecture with controlled modular monolith components.

4. Conclusion

The meeting concluded with appreciation for the active participation and constructive feedback from the consulting firms. The agreed amendments will be formally incorporated into the revised REoI and Draft ToR documents and communicated accordingly.


(Md. Hasan Khaled) 29.1.26
Deputy Managing Director & PE

LA