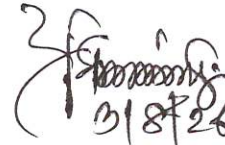


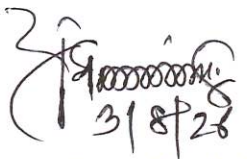
Palli Karma-Sahayak Foundation (PKSF)
Annual Procurement Plan for FY 2026-2027
Procurement Plan for Goods

Name of Department/Unit/Project: **Communication Unit**
Name of Procuring Entity: **Md. Hasan Khaled, Deputy Managing Director**

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh BDT	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract	Official Estimated Cost in Lakh BDT	Actual Contract Price in Lakh BDT	Name of Supplier
1	1	PKSF/Communication/2026-2027/GD-01 Printing of Newsletter (4 Issues)	Nos.	10600	RFQ	MD	Own Fund	4.00	Planned Date	19-07-2026.	27-07-2026.	27-07-2026.	30-07-2026.	03-08-2026.	06-08-2026.					
									Planned Days	0	8	0	3	4	3	18				
									Actual Date											
									Actual days											
2	2	PKSF/Communication/2026-2027/GD-02 Diary 2027	Nos	6,200	OTM	MD	Own Fund	18.00	Planned Date	06-08-2026.	20-08-2026.	06-09-2026.	09-09-2026.	13-09-2026.	16-09-2026.					
									Planned Days	0	14	17	3	4	3	41				
									Actual Date											
									Actual days											
3	3	PKSF/Communication/2026-2027/GD-03 Diary 2027 (Special)	Nos	100	RFQ	MD	Own Fund	1.00	Planned Date	06-08-2026.	20-08-2026.	20-06-2026.	24-08-2026.	27-08-2026.	30-08-2026.					
									Planned Days	0	14	0	4	3	3	24				
									Actual Date											
									Actual days											
4	4	PKSF/Communication/2026-2027/GD-04 Wall Calendar 2027	Nos	30000	OTM	MD	Own Fund	20.00	Planned Date	06-08-2026.	20-08-2026.	06-09-2026.	09-09-2026.	13-09-2026.	16-09-2026.					
									Planned Days	0	14	17	3	4	3	41				
									Actual Date											
									Actual days											
5	5	PKSF/Communication/2026-2027/GD-05 Printing of Annual Report 2026	Nos	2000	LTM	MD	Own Fund	6.00	Planned Date	25-08-2026.	08-09-2026.	23-09-2026.	28-09-2026.	05-10-2026.	19-10-2026.					
									Planned Days	0	14	15	5	7	14	55				
									Actual Date											
									Actual days											
6	6	PKSF/Communication/2026-2027/GD-06 Printing of 2 Special Publications	Nos	1600	LTM	MD	Own Fund	5.00	Planned Date	25-08-2026.	08-09-2026.	23-09-2026.	28-09-2026.	05-10-2026.	19-10-2026.					
									Planned Days	0	5	0	5	2	2	14				
									Actual Date											
									Actual days											
7	7	PKSF/Communication/2026-2027/GD-07 Design Software Procurement	Nos	2	RFQ	MD	Own Fund	4.00	Planned Date	18-08-2026.	27-08-2026.	27-08-2026.	31-08-2026.	03-09-2026.	07-09-2026.					
									Planned Days	0	9	0	4	3	4	20				
									Actual Date											
									Actual days											


31/8/26
Md. Sarwar Morshed
Assistant General Manager
General Services (Procurement)
Palli Karma-Sahayak Foundation (PKSF)

SL No	Package No	Description of Procurement Items	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated Cost in Lakh BDT	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract	Official Estimated Cost In Lakh BDT	Actual Contract Price In Lakh BDT	Name of Supplier
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
8	PKSF/Comm unication/202 6-2027/GD-08	Procurement of Souvenir Items (1)	Nos	1500	RFQ	MD	Own Fund	5.00	Planned Date	18-08-2026.	27-08-2026.	27-08-2026.	31-08-2026.	03-09-2026.	07-09-2026.					
									Planned Days	0	9	0	4	3	4	20				
									Actual Date											
									Actual days											
9	PKSF/Comm unication/202 6-2027/GD-09	Printing of Souvenir Items (2)	Nos	1500	RFQ	MD	Own Fund	5.00	Planned Date	02-02-2027.	10-02-2027.	10-02-2027.	15-02-2027.	18-02-2027.	22-10-2027.					
									Planned Days	0	8	0	5	3	4	20				
									Actual Date											
									Actual days											
10	PKSF/Comm unication/202 6-2027/GD-10	Printing of Photobook		500	RFQ	MD	Own Fund	5.00	Planned Date	18-08-2026.	27-08-2026.	27-08-2026.	31-08-2026.	03-09-2026.	07-09-2026.					
									Planned Days	0	9	0	4	3	4	20				
									Actual Date											
									Actual days											
10	Total							73.00									-	-		


 31/8/26
 Md. Sarwar Morshed
 Assistant General Manager
 General Services (Procurement)
 Pathi Karma-Sahayak Foundation (PKSF)